

## Job Description

### Job Title: Business Architect

#### **About SLC**

Student Loans Company is a non-profit making Government-owned organisation set up in 1989 to provide loans and grants to students in universities and colleges in the UK. We are responsible for student support delivery in the UK.

#### **Company Mission**

We enable our customers to invest in their futures by delivering secure, accurate and efficient assessment, payment and repayment services.

#### **Company Vision**

Our vision is to be valued as a digital, customer-focused, centre of excellence.

#### **Job Details**

#### **Grade:**

Grade 5

#### **Reporting to:**

Service Architect

#### **Budget Responsibility:**

None

#### **Line Management Responsibility:**

2 direct reports

#### **Job Purpose:**

- To collaborate on the Enterprise Architecture strategy in support of the Student Loans Company's vision and mission.
- To provide guidance and governance of the development and modifications to enterprise architecture to ensure that any change takes account of relevant architectures, strategies, policies, standards and practices while ensuring that existing and planned business capabilities remain compatible.
- To be responsible for managing and delivering the Enterprise Architecture requirements of Stakeholders, at all levels.

#### **Key Responsibilities for all Enterprise Architects in the Digital Design Authority:**

- Build a holistic view of the organisation's strategy, processes, information and technology. Take this knowledge and ensure that the business and IT are in alignment. Link the business mission, strategy, and processes of an organisation to its IT strategy.
- To lead the design, maintenance and communication of the SLC Enterprise Architecture in collaboration with Business Architects, Business Design Leads, UX Lead, UX Designers, Solutions

Architects, Technical Design Leads, Security Architects and Infrastructure Architects, in support of the Student Loans Company's vision and mission.

- Responsible for creating and maintaining Enterprise Architecture views, demonstrating how business units, business systems and their underlying technology interoperate within Student Loans Company.
- To champion the Design Authority and its functions and lead on its implementation into the company.
- Within a change programme, to manage the target enterprise architecture, working proactively to ensure consistency of design across projects within the programme for both agile and waterfall project delivery methodologies.
- To undertake design assurance on key programme and project deliverables ensuring modifications to architectures take account of relevant strategies, policies, standards and practices while ensuring that existing and planned capabilities remain compatible.
- To lead on post implementation reviews of new and amended capabilities and products introduced in pursuit of the strategy, to assess the extent to which expected business benefits were realised.
- To develop and enforce design principles, strategies, policies, standards and practices whilst ensuring that appropriate standards (corporate, government, industry, national and international) are adhered to.
- To investigate, advise and take action on risks and issues related to design decisions.
- Provide consultancy and advice on Business or Technical architecture change and the impact of that change on an enterprise level.
- Collaboration with government peers on government policy change to ensure alignment of the Company's architecture.
- To effectively represent the company and to promote SLC's architecture vision to both internal and external communities.
- Develop and tailor the Enterprise Architecture framework (based on best industry practice), procedures, processes and tools to support the EA function and continually learn from feedback on how to improve these.
- To support programme level decision-making and prioritisation of demand, ensuring sound architectural design is a key influencing factor.
- To assist with the planning, estimation and prioritisation of new architecture design, policy and business improvements.

**Specific Responsibilities for the Enterprise Architect – Business Architect:**

- To collaborate on the analysis of business strategy, vision, goals and objectives to enable the strategic assessment of current capabilities; the identification of required changes in capabilities; and the description of inter-relationships between people, organisation, service, process, technology and the external environment
- To develop the Business Enterprise Architecture strategy in support of the Student Loans Company's vision and mission.
- Within a change programme, to work to the target operating model, working proactively to ensure consistency of business design across projects and services, applying architectural standards and principles to business solutions and enabling benefits realisation.
- To work with Service Managers to identify areas of continuous improvement, using industry standard methodologies
- To understand and communicate the need for business technology across the organisation.
- To assist in the development of business cases, for initiatives, for approval, funding and prioritisation.

- To be responsible for managing Business Design Leads.

**Knowledge, Skills and Experience:**

- Experience of business modelling techniques and identification of continuous improvements within business operations.
- Experience of identification of cross-project dependencies and tracking delivery alignment.
- Experience of communicating and presenting business proposals and solutions to all levels internally and externally to Student Loans Company and influencing decisions.
- A track record in the design of complex business solutions and capabilities that are aligned to the overall business needs.