



**Minutes of Meeting of the Board of Directors
Held at 12.00 noon on Wednesday 13th December 2017
SLC Offices, Bothwell Street, Glasgow**

Present:	Chris Brodie	Chairman	CB
	Antonia Cox	Non-Executive Director	AC
	Mary Curnock-Cook	Non-Executive Director	MCC
	Simon Devonshire	Non-Executive Director	SD
	Natalie Elphicke	Non-Executive Director (by phone)	DG
	David Gravells	Non-Executive Director	AW
	Peter Lauener	Interim Chief Executive Officer	PL
	David Wallace	Deputy Chief Executive Officer	DW
	Mike Blackburn	Interim Chief Financial Officer	MB
	Gary Womersley	Company Secretary	GW
In Attendance:	Paula Crofts	DfE	PC
	Gareth Allen	Scottish Government	GA
	Chris Jones	Welsh Government	CJ
	Chris Williams	Welsh Government	CW
	Andrew Wathey*	Non-Executive Director (observing)	AW
	Derek Ross	Executive Director of Operations	DR
	John Evans	HR Director (Item 3.4 only)	JE
	Patricia Lombardi	Company Secretarial Assistant (Secretariat)	
Apologies:	Sally Jones-Evans	Non-Executive Director	SJE
	Sian Kerr	Department for Economy NI	SK
	Matt Toombs	DfE	MT
	<i>*joining the Board 01.01.18</i>		

1. Chairman's Opening Remarks and Directors' Matters

CB welcomed everyone to the meeting – in particular new Non-Executive Directors, Mary Curnock-Cook, attending her first SLC Board meeting, and Andrew Wathey, observing today's meeting ahead of formally joining the Board on 1st January 2018. CB explained that although the December meeting was generally reserved for a more informal 'workshop', it had been necessary to include this session to deal with some formal Board business.

COMMERCIAL SENSITIVE - LEGALLY PRIVILEGED AND CONFIDENTIAL

There were no declarations of interest.

2.1 Minutes of the meeting held 22nd November 2017

Board was content that SJE's request for the minutes to reflect more fully the NxDs' contribution to discussions had been met. Board approved the minutes of the meeting of 22nd November 2017 as a true and accurate record.

2.2 Matters arising from previous minutes

GW advised that the note of matters arising was included here primarily for noting and would be covered at the January 2018 meeting.

3.1 Wales Deep Dive

CB advised that he was due to meet with the Welsh Cabinet Secretary in January, at which time issues arising from the Welsh Deep Dive could be brought out.

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Board noted the Wales Deep Dive discussion.

3.2 Diamond Review Update

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Board noted the Diamond Review Update.

3.3 Welsh Pay

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Board noted the Welsh Pay discussion.

2016-17 Annual Report and Accounts (taken ahead of agenda item 3.5 – Finance)

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3.4 Pay Remit Update (*JE joined the meeting*)

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Board noted the Pay Remit Update.

3.5 Finance – Update on APRA

3.5.1 APRA FY2017-18

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3.5.2 Pay Business Case Timetable

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Board noted the Finance Update.

4. AOB

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4.3 Governance Review

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4.4 Communication

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Board noted matters discussed under AOB.

5. Date of Next Meeting

Board noted that the next meeting would take place in Glasgow on Wednesday 31st January 2018 at 9:30am.

There being no other business, the Chairman closed the Board business session at 1:45pm.

NB: Where asterisks appear within a numbered item, these sections have been excluded from the minutes before placing on the website as the subject under discussion falls within one or more of the exemptions contained in Part II of the Freedom of Information Act 2000 and can be reasonably withheld.